

# CDUK Environment Policy



All activities and organisations have some impact upon the environment and CDUK wish to minimise our carbon footprint where possible. To this end,

CDUK will continuously seek to improve environmental performance and to reduce pollution, emissions and waste, monitoring our performance annually.

CDUK will educate and train trustees and supporters in environmental issues and the environmental effects of their activities.

## In the office we will

- Only print when necessary
- Print in draft quality
- Print on both sides of paper
- Recycle ink cartridges
- Reuse scrap paper
- Recycle all used paper
- Reuse packaging materials
- Not use plastic bags as bin liners.
- Use biodegradable chemicals and minimise use of solvents & lead based paints.
- Use recycled timber or timber from sustainable managed forests.
- Use low energy light bulbs and switch off lights when not in use.
- Keep room temperatures at 19c or below
- Minimise the toilet water flush levels.
- Buy recycled office furniture
- Use eco-friendly cleaning products and fair trade tea and coffee.
- Turn off all electrical equipment at night and change old computer monitors for more efficient flat screens

## Travel

- Travel by bus or train where it is not possible to walk, only travelling by car on CDUK business when necessary.
- Encourage car sharing by colleagues where appropriate.
- Only travel abroad when absolutely necessary, remaining abroad for longer in order to complete several projects.

## **Supporters, Volunteers and the Community**

- Raise awareness, encourage participation and train supporters in environmental matters, liaising with the local community. Participate in discussions about environmental issues.
- CDUK will encourage fundraising activities using recycled materials such as jumble sales, nearly new sales, bring and buy sales, clothes swaps, car boot sales, auctions & book swaps.
- CDUK will discourage the use of disposable items such as plastic cups, plates & cutlery.

CDUK will publish our environment policy on our website and produce a paper for office and supporter information.

The Trustees of CDUK will hold an annual environmental audit.

CDUK will sign up to the Governments Third Sector Declaration at [www.everyactioncounts.org.uk](http://www.everyactioncounts.org.uk) and commit to taking action to tackle climate change throughout our organisation and community.

*Tuesday, 27 May 2008*